

**Wednesday, January 10, 2024
Organizational Meeting
Mayfield City School District
Baker Administration Building
Irene P. Kay Board Room
1101 S.O.M. Center Road
Mayfield Heights, OH 44124-2006
5:30 P.M.**

1. OPENING ITEMS

A. CALL TO ORDER: Jolene Greve, President Pro Tempore

In compliance with law, the Board meets within the first 15 days of January of each year for the purpose of electing a president and vice president from among its membership and taking action on other matters of annual business.

The President Pro Tempore calls the meeting to order.

The official swearing in or administration of the oath of office by the Treasurer to the new members should follow.

The President Pro Tempore then presides over the election of the President and the Vice President or until such time that one or both are administered the oath of office.

B. OATH OF OFFICE TO BOARD MEMBERS - NOVEMBER 2023 ELECTIONS - Ms. Sue Groszek & Mr. Al Hess

OATH OF OFFICE

I, _____, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD MEMBER in and for the said Mayfield City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Board Member's Signature

Sworn to and subscribed before me this _____ day of _____, 2____.

Notary Public

2. PLEDGE OF ALLEGIANCE

A. PLEDGE OF ALLEGIANCE

3. ORGANIZATION OF THE BOARD FOR 2024

Board Action: 2024-006

A. Election of President 2024

It is recommended that **Ms. Sue Groszek** be nominated for President of the Mayfield City Schools Board of Education for calendar year 2024 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

President

The President presides at all meetings of the Board and performs other duties as directed by law, state regulations and policies of the Board. In carrying out these responsibilities, the President:

- A. is responsible for the orderly conduct of all Board meetings;
- B. calls special meetings of the Board as necessary;
- C. appoints Board committees, is an ex officio member of all Board committees with the power to vote and is knowledgeable as to the business of the various committees and generally oversees their work;
- D. signs all proceedings of the Board after they have been approved;
- E. signs all other instruments, acts and orders necessary to carry out state requirements and the will of the Board and
- F. performs such other duties as may be necessary to carry out the responsibilities of the office.

The President has the right, as other Board members have, to offer resolutions, to make and second motions, to discuss questions and to vote.

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-007

B. Election of Vice President for 2024

It is recommended that Mr. Al Hess be nominated for Vice-President of the Mayfield City Schools Board of Education for calendar year 2024 and further that nominations be closed and a roll call vote of the majority of members present be taken by the Treasurer.

Vice President

In the absence of the President, the Vice President performs the duties and has the responsibilities and commensurate authority of the President.

The Vice President performs such other duties as may be delegated or assigned to him/her by the Board.

Motion & Voting

Motion by Sue Groszek, second by James Teresi.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

C. Oath of Office to President and Vice President

OATH OF OFFICE

I, _____, do solemnly swear that I will support the Constitution of the United States, and the Constitution of the State of Ohio; and that I will faithfully and impartially discharge my duties as BOARD PRESIDENT OR BOARD VICE-PRESIDENT in and for the said Mayfield City School District, Cuyahoga County, Ohio, to the best of my ability, and in accordance with the laws now in effect and hereafter to be enacted, during my continuance in said office and until my successor is chosen and qualified.

Board Member's Signature

Sworn to and subscribed before me this _____ day of _____, 2____.

Notary Public

The Treasurer administers the oath of office to the newly elected officers. The newly elected President assumes the chair and presides over the meeting.

Board Action: 2024-008

D. Time, Place and Dates of Regular Board Meetings in 2024 & the 2025 Organizational Meeting

It is recommended that the Mayfield Board of Education adopt the date, time, location of its regularly scheduled meetings as presented.

2024 Regular Board Meeting Calendar & the 2025 Organizational Meeting

CALENDER YEAR 2024 BOARD OF EDUCATION REGULAR MEETING SCHEDULE							
Board Meeting Date	Day of the Week	Meeting Type	Start Time	Location	Address	Pillar Talk	Start Time
01/24/24	4th Wednesday	Regular	5:30pm	Mayfield High School	6116 Wilson Mills Rd. Mayfield Village, OH 44143	Our Community	4:30pm
02/28/24	4th Wednesday	Regular	5:30pm	Lander Elementary	1714 Lander Rd. Mayfield Heights, OH 44124	Our Operations	4:30pm
03/20/24	3rd Wednesday	Regular	5:30pm	Center Elementary	6625 Wilson Mills Rd. Mayfield Village, OH 44143	Our Students	4:30pm
04/24/24	4th Wednesday	Regular	5:30pm	Innovation Center	6080 Wilson Mills Rd. Mayfield Village, OH 44143	Our People	4:30pm
05/22/24	4th Wednesday	Regular	5:30pm	Irene P. Kay Board Room	1101 S.O.M. Rd. Mayfield Hts, OH 44124		
06/26/24	4th Wednesday	Regular	5:30pm	Irene P. Kay Board Room	1101 S.O.M. Rd. Mayfield Hts, OH 44124		
07/10/24	2nd Wednesday	Regular	5:30pm	Irene P. Kay Board Room	1101 S.O.M. Rd. Mayfield Hts, OH 44124		
08/28/24	4th Wednesday	Regular	5:30pm	Irene P. Kay Board Room	1101 S.O.M. Rd. Mayfield Hts, OH 44124		
09/24/24	4th Tuesday	Regular	5:30pm	Gates Mills Elementary	7639 Colvin Rd. Gates Mills, OH 44040	Our Students	4:30pm

10/23/24	4th Wednesday	Regular	5:30pm	Millridge Elementary	962 Millridge Rd. Highland Hts, OH 44143	Our Operations	4:30pm
11/20/24	3rd Wednesday	Regular	5:30pm	Mayfield Middle School	1123 S.O.M. Rd. Mayfield Hts, OH 44124	Our Community	4:30pm
12/18/24	3rd Wednesday	Regular	5:30pm	Mayfield Preschool	6116 Wilson Mills Rd. Mayfield Village, OH 44143	Our People	4:30pm
01/08/25	2nd Wednesday	Organizational	5:30pm	Irene P. Kay Board Room	1101 S.O.M. Rd. Mayfield Hts, OH 44124		

Motion & Voting

Motion by James Teresi, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-009

E. Order of Voting on Motions and Resolutions for 2024

It is recommended that that the order of voting on motions and resolutions for calendar year 2024 be rotated in alphabetical order at each meeting.

Motion & Voting

Motion by Al Hess, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

4. OTHER BUSINESS

Board Action: 2024-010

A. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE TREASURER:

It is recommended that the following resolutions be approved granting specific authority to the Treasurer to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

A. Request approval of the following resolutions pertaining to school finance:

1. RESOLUTION under authority of Section 3313.18 R.C. that the Board dispense with approval of ordinary bills for purchases made under authority of the annual appropriations resolution and permit payment as seems advantageous. List of bills paid for the month will be submitted with the agenda.
2. RESOLUTION to authorize the Treasurer to invest funds that are not needed to meet current expenditures in accordance with the Ohio Revised Code.
3. RESOLUTION to appropriate a Service Fund as authorized by Section 3315.15 R.C. It provides that \$2.00 per pupil or \$20,000, whichever is greater, may be appropriated. It is recommended that the appropriation to the Service Fund for fiscal year 2024-2025 be \$20,000.
4. RESOLUTION that it shall be the policy of the Mayfield Board of Education to provide appropriate non-salary remuneration to staff in recognition of longevity, attendance and good performance in a variety of areas. The amount to be determined annually in normal budgeting process.
5. RESOLUTION to authorize Brindza, McIntyre, & Seed to act as agent for the Board of Education to file original complaints against the valuation of commercial properties, to file counter-complaints against the valuation of commercial properties, to present evidence relating to the value of such properties at hearing or trial, to appeal decisions of the Cuyahoga County Board of Revision and the Ohio Board of Tax Appeals, to participate in any other real property tax appeal, to enter into settlement agreements and stipulations of value related to real property tax cases, and to take such other actions as are necessary to protect the best interests of the Mayfield City School District in matters of real property taxation, for tax year 2023.
6. RESOLUTION to hire the following consultants for real estate tax complaints on an as needed basis.
 - a. Robert Rieth, 30539 Pinetree Road, Suite 238, Cleveland, Ohio 44124, for Board of Revision work, research, filings and attendance at hearings.
 - b. Chester Giltz & Associates, 2605 Lyndway Road, Cleveland, Ohio 44121.
 - c. Calabrese, Racek and Markos, Inc., 1110 Euclid Avenue, Suite 300, Cleveland, Ohio 44115-1598.
7. RESOLUTION to hire Squire, Patton and Boggs as legal counsel on matters as directed by the Board.
8. RESOLUTION to hire John Podgurski as legal counsel on matters as directed by the Board.

9. RESOLUTION to hire Hochman, Dinn, and Potter LLC as legal counsel on matters as directed by the Board.
10. RESOLUTION to hire Weston Hurd LLP as legal counsel on matters as directed by the Board.
11. RESOLUTION to hire Thompson Hine LLP as legal counsel on matters as directed by the Board.
12. RESOLUTION to authorize only the Treasurer's facsimile signature to appear on all warrants and payroll checks. The Board sees this list of bills to approve, not the actual warrants.
13. RESOLUTION to authorize the Treasurer to sign or otherwise enter into any and all regular and special instruction contracts within the amount in the fund of the appropriation and were originally contemplated in the budgeting process.

Motion & Voting

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-011

B. REQUEST WAIVER OF READING OF THE OFFICIAL MINUTES AT REGULARLY SCHEDULED MEETINGS:

of Education dispense & waive with the reading of the official minutes at its regularly scheduled meetings in accordance with ORC 3313.26.

Motion & Voting

Motion by Jolene Greve, second by Ron Fornaro.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-012

C. BUDGET- GENERAL FUND, BOND AND PERMANENT IMPROVEMENT FUNDS, FISCAL YEAR OF JULY 1, 2024 TO JUNE 30, 2025: -- Att.#1

It is recommended that the Mayfield Board of Education approve the alternative tax budget as found in Att. #1 and instruct the Treasurer to file said document with the Cuyahoga County Budget Commission on or before January 15, 2024.

As required by law, a legal notice appeared in the News-Herald on November 9, 2023 that there would be a public hearing on the estimated budget for the Mayfield City School District for the fiscal year July 1, 2024, to June 30, 2025. The public hearing is scheduled for January 10, 2024, at the Organizational Meeting at the Mayfield City School District, Baker Administration Building.

Request approval of the estimated alternative tax budget as given in Att. #1, to be filed with the Cuyahoga County Budget Commission on or before January 15, 2024.

File Attachments

January 10, 2024 Organizational Meeting Att. #1.pdf (601 KB)

Motion & Voting

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-013

D. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE SUPERINTENDENT:

It is recommended that the following resolutions be approved granting specific authority to the Superintendent to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to encourage and grant the Superintendent of Schools authority to file applications for federal projects considered desirable for the Mayfield City School District.
2. RESOLUTION to grant the Superintendent of Schools or designated representative authority to approve professional trips for Mayfield employees.
3. RESOLUTION to grant the Superintendent of Schools authority to administer the administrative compensation schedule adopted by the Mayfield Board of Education. Following review by the Board, the Superintendent is also granted authority to establish the stipends of individuals paid under the administrative compensation schedule according to its provisions, such authority to be subject to yearly review by the Board of Education.
4. RESOLUTION to grant the Superintendent of Schools authority to approve routine contracts on behalf of the Board of Education. The routine contracts will be submitted to board members prior to approval

Motion & Voting

Motion by Ron Fornaro, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-014

E. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE DIRECTOR OF PUPIL SERVICES:

It is recommended that the following resolutions be approved granting specific authority to the Director of Pupil Services to conduct the day-to-day business of the Mayfield City Schools and Mayfield Board of Education.

1. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of the Cuyahoga County Special Education Service Center in 2024.
2. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board to the Advisory Committee of the Cooperative Program for the Hearing Impaired in 2024.
3. RESOLUTION to appoint the Director of Pupil Services as the representative of the Board of Education to the Executive Board of the Cuyahoga East Vocational Education Consortium in 2024.

Motion & Voting

Motion by James Teresi, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-015

F. APPROVAL OF BOARD GOALS FOR CALENDAR YEAR 2024

It is recommended that the Mayfield Board of Education adopt the following goals for the 2024 calendar year.

Board of Education Goals 2024

Vision: A promise for lifelong learning, dignity, and respect for all.

Mission: Every person, every day.

Our vision of the MCSD Board of Education is one where we:

Work to communicate consistently and intelligently in a meaningful way throughout the year in a variety of venues to all stakeholders.

- Model learning and encourage life-long learning.
- Encourage and model respect of others' beliefs.
- Are highly trusted by the community.
- Use continuous improvement principles and practices to fulfill our role as board members.

Goal 1

Sustain a positive working relationship as a team of Board of Education members as measured by bi-annual +/-'s and a team effectiveness rubric.

Strategies:

- Continue having an orientation for new board members.
- Reach consensus on norms/operating principles.
- Standardize a process for exit interview for retiring board members.
- **Seek opportunities for formal and informal team building.**
- **Take part in board development opportunities, either collectively or individually.**
- **Strengthen interpersonal interactions.**
- **Participate in the Master Board Member/STAR Awards program through the Ohio School Boards Association (OSBA).**

Goal 2

Support and sustain the Personalized and All Access Learning Initiatives.

- Board Meeting opportunities.
- Informal conversations with community members.
- Attend events/learning sessions showcasing Personalized and All-Access Learning.

Goal 3

Support the Focus Forward Mayfield Initiatives

Strategies:

- **Continue to have two Board members (on a rotating basis) attend Pillar discussions as observers.**
- **Review pillar discussion at regular Board Meetings as is appropriate.**

Goal 4

Increase involvement with State and Federal legislators on educational issues that affect the students of Mayfield as measured by attendance at meetings and conferences.

Strategies:

- Send representative to State School Board meetings as needed.

- Continue to encourage Superintendent and or his administrative team to be involved in organizations of influence.
- Continue involvement with OSBA
- Continue to attend the OSBA conference

Goal 5

Increase visibility and accessibility as measured by stakeholder satisfaction survey and an activities 'scorecard'

Strategies:

- Identify opportunities for visibility using the Mayfield calendar.
- Communicate with one another to ensure Board representation at District wide events.
- Communicate with one another to ensure Board representation at Building/Program events (CEVEC graduation, DARE graduation etc.).

Goal 6

Build and sustain positive relationships with administration, staff, families, municipalities as measured by stakeholder satisfaction survey.

Strategies:

- Attending PTO meetings to educate parents on what School Board member's roles and responsibilities.
- Utilize the district website and TV
- Informal event interactions

Goal 7

Demonstrate fiscal responsibility as measured by levy commitment to community and annual state of financial affairs.

Strategies:

- Board meeting opportunities.
- Informal conversations with community members
- A commitment that the next operating levy be considered no sooner than calendar year 2024 with a millage rate not-to-exceed 5.0 mills and a duration of minimally four years prior to the next levy consideration.
- The strategic uses of the one-time cash reserves to support the All-Access Learning Initiative.

Motion & Voting

Motion by Al Hess, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-016

G. REQUEST APPROVAL OF THE FOLLOWING RESOLUTIONS PERTAINING TO THE BOARD PRESIDENT APPOINTMENTS:

It is recommended that the Mayfield Board of Education approve the following resolutions for appointments made by the Board President.

1. RESOLUTION for the President to appoint one of the members as Federal and State Legislative Liaison for 2024.

Board Member representative: **Ms. Sue Groszek**

Board Member alternate: **Mr. Al Hess**

2. RESOLUTION for the President to appoint one of the members as the OSBA delegate and alternate at the 2024 annual meeting.

Board Member representative: **Ms. Sue Groszek**

Board Member alternate: **Mr. Al Hess**

3. RESOLUTION for the President to appoint one of the members as Board Representative to the Career Technical Education Consortium group for 2024.

Our career technical education consortium has a policy group which meets periodically. The group is composed of the ten superintendents and ten high school principals, a board member from each district and the Director.

Board Member representative: **Mr. Al Hess**

Board Member alternate: **Ms. Jolene Greve**

4. RESOLUTION for the President to appoint a board member representative and alternate to the Tax Incentive Review Council (TIRC) for Mayfield Heights, Mayfield Village and Highland Heights for 2024.

Board Member representative: **Mr. Ron Fornaro**

Board Member alternate: **Mr. Al Hess**

5. RESOLUTION for the President to appoint two Board Member representatives to the Mayfield Schools Foundation for a term ending December 31, 2024.

Board Member representative: **Ms. Jolene Greve**

Board Member representative: **Mr. Ron Fornaro**

6. RESOLUTION for the President to appoint a Board Member representative and alternate to the Citizen's Action Committee for 2024.

Board Member representative: **Ms. Jolene Greve**

Board Member alternate: **Mr. Ron Fornaro**

7. RESOLUTION for the President to appoint a Board Member representative and alternate to the Superintendent's Advisory Committee on Innovative Education for 2024.

Board Member representative: **Mr. Jimmy Teresi**

Board Member alternate: **Ms. Sue Groszek**

8. RESOLUTION for the President to appoint a Board Member representative and alternate to the Mayfield City School District Safety Committee for 2024.

Board Member representative: **Mr. Ron Fornaro**

Board Member alternate: **Mr. Al Hess**

9. RESOLUTION for the President to appoint two Board Member representatives to the Mayfield City School District Board Policy Committee for 2024.

Board Member representative: **Ms. Sue Groszek**

Board Member representative: **Mr. Ron Fornaro**

10. RESOLUTION for the President to appoint two Board Member representatives to attend the Pillar Talks as Pillar observers, who's responsibility is to observe the exchange and

sharing of ideas among the participants and may report back any observations of interest, if appropriate and relevant, to the entire elected body during the Pillar Conversation update by the Superintendent at the ensuing regular board meeting.

		6116 Wilson Mills			
	Mayfield High	Rd. Mayfield	Our		
01/24/24	School	Village, OH 44143	Community	4:30pm	

Board Member representative: Mr. Jimmy Teresi

Board Member representative: Ms. Jolene Greve

The BOE will rotate two members to each Pillar Conversation to be assigned by the Board President prior to the meeting date to accommodate availability and individual schedules

		1714 Lander Rd.			
	Lander	Mayfield Heights,	Our		
02/28/24	Elementary	OH 44124	Operations	4:30pm	

Board Member representative _____

Board Member representative _____

		6625 Wilson Mills			
	Center	Rd. Mayfield			
03/20/24	Elementary	Village, OH 44143	Our Students	4:30pm	

Board Member representative _____

Board Member representative _____

		6080 Wilson Mills			
	Innovation	Rd. Mayfield			
04/24/24	Center	Village, OH 44143	Our People	4:30pm	

Board Member representative _____

Board Member representative _____

		7639 Colvin			
		Rd. Gates			
	Gates Mills	Mills,			
09/24/24	Elementary	OH 44040	Our Students	4:30pm	

Board Member representative _____

Board Member representative _____

		962 Millridge Rd.			
	Millridge	Highland Hts,		Our	
10/23/24	Elementary	OH	44143	Operations	4:30pm

Board Member representative _____

Board Member representative _____

		1123 S.O.M. Rd.			
	Mayfield	Mayfield Hts,		Our	
11/20/24	Middle School	OH	44124	Community	4:30pm

Board Member representative _____

Board Member representative _____

		6116 Wilson Mills			
	Mayfield	Rd. Mayfield			
12/18/24	Preschool	Village, OH	44143	Our People	4:30pm

Board Member representative _____

Board Member representative _____

Motion & Voting

Motion by Ron Fornaro, second by Al Hess.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

Board Action: 2024-017

**H. 2024 ANNUAL MEMBERSHIP - OHIO EDUCATION POLICY INSTITUTE (OEPI) -
-ATT.#2**

It is recommended that the Mayfield Board of Education renew its membership in the Ohio Education Tax Policy Institute (OEPI) with further details as found in Att. #2.

File Attachments

January 10, 2024 Organizational Meeting Att. #2.pdf (97 KB)

Motion & Voting

Motion by James Teresi, second by Jolene Greve.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

5. ADJOURNMENT:

Board Action: 2024-018

A. ADJOURNMENT:

Request approval to adjourn meeting at **5:55pm**.

Motion & Voting

Motion by James Teresi, second by Sue Groszek.

Final Resolution: Motion Carries

Yea: Ron Fornaro, Jolene Greve, Sue Groszek, Al Hess, James Teresi

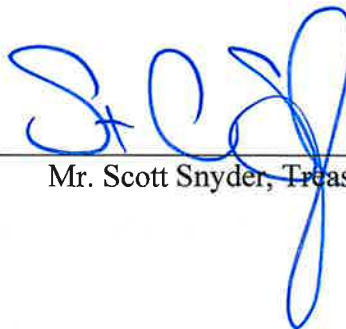
Date Approved: 1/24/24

Signed: _____



Ms. Sue Groszek, President

Attest: _____



Mr. Scott Snyder, Treasurer